

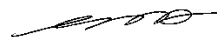
NEWENDEN PARISH COUNCIL

<https://newenden-pc.gov.uk>

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I hereby give notice that a meeting of NEWENDEN PARISH COUNCIL will take place on TUESDAY 29 September 2026 at 7pm in St Peter's church when the business detailed in this agenda will be considered. All members of the Council are hereby summoned to attend.



Dated this day – 22 September 2026

Lauren Dobson – Parish Clerk

AGENDA

For Information Only: Members of the Public are welcome and encouraged to attend. There is no need to book to attend the meeting, please just come along. There is a public forum during the meeting where everyone has a chance to speak or ask questions about any item on the agenda. Once the meeting re-starts, members of the public are welcome to stay and observe the rest of the meeting but are reminded that they should remain silent, unless specifically invited to contribute by the Chairman.

Only items on the agenda below will form the basis of discussion and advice. Anything received after the agenda has been published will be included on the next agenda for discussion, unless considered urgent.

To contact the Clerk about a question please email clerk@newenden-pc.gov.uk

- 1. Welcome and apologies for absence**
- 2. Councillor Vacancy** – to consider applications for co-option to the casual vacancy resulting from the resignation of Mr D Holman.
- 3. Declarations of interest whether personal or pecuniary regarding matters on the agenda.**
- 4. To consider and resolve whether the Parish Council will make audio recordings of all its public meetings** for the purposes of accurate minute-taking and record-keeping, and to determine the retention period, storage arrangements, and any public access policy for such recording in accordance with relevant legislation.

The Meeting will be adjourned for:

- 5. Public Questions** – an opportunity for members of the public to address or ask questions to the Parish Council in respect of any item on this agenda or request items for discussion at a future meeting (maximum 10 mins). Names of those speaking may be recorded and reported in the minutes.
- 6. Reports from District and County Councillors**
- 7. An update from the current Trustees of the Newenden Village Hall CIO**

The meeting to reconvene.

8. To consider and approve the minutes of the meeting held on 7th July 2026 (note amendment 26/08/26).

9. Finance and Governance

- i. Authorisation of accounts – to approve payments and note receipts and bank reconciliations to 31st August 2026.
- ii. To note Unity Trust bank statements for July and August 2026.
- iii. To consider purchasing a Trauma Bleed Control Kit to supplement the defibrillator. Cost £45.00 incl VAT.
- iv. To consider renewal quote from current insurers of £535 for the year 6/11/26-5/11/2027.

10. Planning – to consider any planning applications received from Ashford Borough Council and any other planning related matters.

11. Council Updates

- i. **Highways**
- ii. **Playground**
 - a. Annual inspection outcome
 - b. Installation of existing baby swing - update
 - c. Registration of lease with Land Registry
- iii. **Environment**
 - a. Jetty
- iv. **Safeguarding**

12. Matters arising from the minutes/ action points from 7th July 2026 (*not covered elsewhere on agenda*)

- Review of byelaws – update Cllr Moody
- Shared village action plan – update Cllr Wheeler
- Dog waste bin on Frogs Hill – update (Cllr Pullen)

13. To review and resolve whether to adopt / re-adopt:

- a) Draft IT policy (deferred from July meeting)
- b) Data protection policy
- c) Privacy policy
- d) FOI and retention policy
- e) Media / press policy

14. Christmas Fair

15. Matters for consideration as an agenda item for the next meeting.

16. Date of future meetings – 17th November 2026, 8th December 2026 (budget setting), 19th January 2027, 17th March 2027 (tbc), 18th May 2027 (annual statutory meeting).